

S O L G M

NZ SOCIETY OF LOCAL GOVERNMENT MANAGERS



CODE OF GOOD PRACTICE

For the Management of Local Authority
Elections and Polls

Part 2 Electoral Timetables

Produced by the
SOLGM Electoral Working Party

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ELECTORAL SYSTEM, MĀORI REPRESENTATION AND REVIEW OF REPRESENTATION ARRANGEMENTS

During 2008	Decision by local authority on whether representation review required or necessary [Sections 19H, 19I LEA] Commence investigation/consultation on preliminary representation review options
Friday 12 September 2008	Last date local authority may resolve that 2010 triennial elections be held using specified electoral system [Section 27 LEA]
Friday 19 September 2008	Last date for local authority to give required public notice of right to demand a poll on electoral system to be used for next two triennial elections [Section 28 LEA]
Sunday 23 November 2008	Last date local authority may resolve that district/region be divided into one or more Māori wards/constituencies for 2010 triennial elections [Section 19Z LEA]
Sunday 30 November 2008	If resolution made to introduce Māori wards/constituencies, last date for local authority to give required public notice of right to demand poll on Māori representation [Section 19ZA LEA]
Saturday 28 February 2009 (effectively Monday 2 March 2009 as 28 February a Saturday)	Conclusion of period for lodging demands for poll on electoral system and Māori representation for 2010 triennial elections [Sections 19ZC, 30 LEA]
	Conclusion of period when local authority may resolve to hold a poll on electoral system or Māori representation for 2010 triennial elections [Sections 19ZD, 33 LEA]
After Saturday 28 February 2009 (effectively Monday 2 March 2009)	Local authority determination of initial representation review proposal [Recommended LGC good practice is that the determination follows the conclusion of the poll demand period]
Tuesday 31 March 2009	Recommendations of Royal Commission on Auckland Governance due (Auckland area only)
Thursday 21 May 2009	If valid poll demand(s) received or local authority has made resolution to hold a poll, last date for polling day on electoral system and/or Māori representation for 2010 triennial elections [Sections 19ZG, 34 LEA]

ELECTORAL SYSTEM, MĀORI REPRESENTATION AND REVIEW OF REPRESENTATION ARRANGEMENTS

Tuesday 25 August 2009	Last date for local authority to resolve initial representation review proposal for maximum 14-day period before required public notice [Section 19M LEA]
Tuesday 8 September 2009	Last date for local authority to give required public notice of initial representation review proposal [Section 19M LEA]
Thursday 8 October 2009	If public notice given on 8 September, conclusion of minimum one month submission period on initial representation review proposal [Section 19M LEA]
Thursday 12 November 2009	If public notice given on 8 September, last date for local authority to hear submissions [Section 19N LEA]
Thursday 19 November 2009	If public notice given on 8 September, conclusion of six week period for hearing submissions and giving required public notice of final representation review proposal [Section 19N LEA]
Sunday 20 December 2009	If public notice given on 8 September, conclusion of minimum one month appeal/objection period for final representation review proposal [Section 19O LEA]
Friday 15 January 2010	Last date for any appeals/objections received and required material to be forwarded to LGC [Section 19Q LEA]
Saturday 10 April 2010	Last date for LGC to make final representation review determinations [Section 19R LEA]

LEA = Local Electoral Act 2001

LER = Local Electoral Regulations 2001

LGC = Local Government Commission

2010 TRIENNIAL ELECTIONS TIMETABLE POLLING DAY 9 OCTOBER 2010

On/after Monday 1 February 2010	Declaration of electoral officer [Section 14 LEA]
Tuesday 2 March 2010 – Friday 30 April 2010	Ratepayer roll enrolment confirmation forms sent [Regulation 16 LER]
Tuesday 2 March 2010 – Tuesday 6 July 2010	Preparation of ratepayer roll [Regulation 10 LER]
Friday 5 March 2010	EEC questionnaire sent to EOs
Friday 9 April 2010	EEC questionnaire due
May 2010	SOLGM national ratepayer roll qualifications and procedures campaign [Section 39 LEA]
Wednesday 12 May 2010	EEC test data sent to EOs
By Wednesday 30 June 2010	Optional early processing resolution [Section 79 LEA] Optional order of candidate names resolution [Regulation 31 LER]
Wednesday 7 July 2010	'Check-It' electoral roll closes [Regulation 10 LER]
Monday 5 July 2010	EEC enrolment update campaign commences
Friday 9 July 2010	Receive residential roll data from EEC
Monday 12 July 2010 - Wednesday 21 July 2010	Compile preliminary electoral roll [Section 38 LEA]
Say Wednesday 21 July 2010 (no later than Friday 23 July 2010)	Public notice of election, calling for nominations, roll open for inspection [Sections 42, 52, 53 LEA]
Friday 23 July 2010	Nominations open/roll open for inspection [Section 42 LEA]
By Friday 30 July 2010	Appointment of Justice(s) of the Peace
Friday 20 August 2010	Nominations close (12 noon)/roll closes [Sections 5, 42, 55 LEA, Regulation 21 LER]
Say Wednesday 25 August 2010 (or as soon as practicable)	Public notice of day of election, candidates' names [Section 65 LEA]

2010 TRIENNIAL ELECTIONS TIMETABLE POLLING DAY 9 OCTOBER 2010

By Friday 27 August 2010	Receive final data from EEC
By Tuesday 31 August 2010	Ratepayer roll insert with rates notice [Section 39 LEA]
By Monday 13 September 2010	Electoral officer certifies final electoral roll [Section 51 LEA, Regulation 22 LER]
Friday 17 September 2010	EEC letter sent to unpublished roll electors
Friday 17 September 2010 – Wednesday 22 September 2010	Delivery of voting documents [Regulation 51 LER]
Friday 17 September 2010 – Saturday 9 October 2010	Progressive roll scrutiny [Section 83 LEA] Special voting period [Section 5 LEA, Regulation 35 LER] Early processing period [Sections 79, 80 LEA]
By 12 noon, Friday 8 October 2010	Appointment of scrutineers [Section 68 LEA]
Saturday 9 October 2010	Election day [Section 10 LEA] Voting closes 12 noon – counting commences [Section 84 LEA] Preliminary results available as soon as practicable after close of voting [Section 85 LEA, Regulation 80A, 125A LER]
Saturday 9 October 2010 – Wednesday 13 October 2010	Official count [Section 84 LEA]
Wednesday 13 October 2010 – Wednesday 20 October 2010 (or as soon as practicable)	Declaration of result/public notice of results [Section 86 LEA]
Early December 2010	EO Debrief Forum (SOLGM)
Mid December 2010	Return of election expenses forms [Section 109 LEA]
<p><i>LEA = Local Electoral Act 2001</i> <i>LER = Local Electoral Regulations 2001</i> <i>EEC = Electoral Enrolment Centre</i></p>	