



RISK MANAGEMENT / LEGAL COMPLIANCE WORKING PARTY NEWSLETTER #6 – November 2007

The Legal Compliance Working Party met on 27 November.

Marketing and Communications

The key focus of the meeting was a discussion of the draft marketing and communications plan that had been prepared.

Possible Risk Management / Legal Compliance Seminar

The main outcome of this is that a subgroup of the Working Party is to undertake a scoping exercise on a possible seminar on Risk Management / Legal Compliance in local government. Anyone who is interested in assisting with this exercise please contact Don Mackay (dmackay@solgm.org.nz).

Big Increase in Website Traffic

The roll out of the marketing plans for individual modules is getting into full swing. It was noted that traffic on the website had increased spectacularly following the recent publication of new and revised modules.

Links via Intranet

The programme is aiming to get all local authorities linked to the site via their intranets so that individual staff members do not have to use the password to access the module material. If staff at your local authority still have to use the password, get your IT department to contact Don Mackay (dmackay@solgm.org.nz) and he will provide “the magic words”.

New Members of Working Party

Chris Gilbert (Christchurch City) and John Scott (Wellington City) have agreed to join the Working Party.

Module Revision and Development Work

Newly Published Material

The Working Party noted that this had made considerable progress. The following new and revised modules have been published over the past few months:

- Liquor licensing (revised following review - published 7 August);
- LIMS (revised following review - published 7 August);
- Tendering and Procurement (revised following review - published 7 August);
- LGOIMA (revised following review - published 7 August)
- Dog Control (revised following review - published 28 August);
- Employment (revised following review - published 28 August);
- Rates Billing and Collection (revised following review - published 28 August)
- Resource Consents (redeveloped module - published 30 October)
- Bylaw Making (NEW MODULE - published 2 November)
- Privacy (revised following review - published 19 November)

Coming Soon

The following are being loaded onto the site with a view to being published during December:

- Property (revision following review)
- Building Consents (revision following review)
- Rating Database (a revised version of the module originally developed in 2005 but not previously published)

Ongoing Work

In addition work is ongoing in relation to:

- National Dog Database (regular review)
- Rates Rebates (regular review)
- Health and Safety (regular review)
- Dog Control (possible enhancements)

Enforcement Module “Off Air”!!

The Enforcement module has been taken off air. This follows legal advice that aspects of the module need significant revision. Anybody currently using hard copy of this module as previously published is advised to stop doing so in the meantime. Anybody interested in being part of a future team to revise this module should contact Don Mackay (dmackay@solgm.org.nz).

The completion of the draft LGA decision-making and Development Contributions modules remain parked at this stage. The position will be reviewed when the module reviews noted above have been completed.

A handwritten signature in black ink, appearing to read "Andrew Besley". The signature is written in a cursive, flowing style.

Andrew Besley
Chair SOLGM Risk Management / Legal Compliance Working Party