



## RISK MANAGEMENT / LEGAL COMPLIANCE WORKING PARTY NEWSLETTER #7 – March 2008

The Legal Compliance Working Party met on 7 March 2008. The main items of business and decision are summarized below.

### Module Revision and Development Work

#### *Newly Published Material*

The Working programme of module revisions has continued to make good progress. Since the previous meeting revisions of the:

- **Property Sales Acquisitions and Leases** ; and
- **Building Consents**;

Eleven revised modules and one new module (Bylaws) have been published since August 2007.

#### *Coming Soon*

The revised version of the **Rating Database** module that was originally developed in 2005 but not previously published is expected to be published by the end of March.

#### *Ongoing Work*

In addition work is ongoing in relation to:

- regular review of the **Health and Safety** module (expected publication March/ April)
- enhancements to the **Dog Control** module (expected publication May 2008)
- regular review of the **National Dog Database** module (expected publication in June 2008)
- regular review of the **Rates Rebates** module (expected publication in May or June 2008)

## ***Enforcement***

The ***Enforcement*** module has been taken “off air” during 2007 because significant work was required to bring it back up to date. The Working Party has confirmed that the module will be revised and that this will include a fuller treatment of enforcement under key high priority statutes than previously. This will be a major focus of the module development work programme for 2008/09. Decisions are yet to be taken on which areas of enforcement will be dealt with in detail. We welcome feedback on this matter email [dmackay@solgm.org.nz](mailto:dmackay@solgm.org.nz).

## **Marketing and Communications**

### ***Seminar – Key Risk Management Issues for Local Government***

The Working Party has agreed to proceed with the organization of a seminar on Key Risk Management Issues for Local Government. The aim is to provide an annual forum for local authority staff with responsibility for risk management either on an organization-wide basis, or within particular high risk areas. A Steering Group comprising members of the working party along with representatives of Riskpool and the NZ Risk Management Society will be developing the programme, and volunteers from local authorities. Likely areas of focus include:

- LIMS;
- Employment;
- Enforcement; and
- Contracting.

We are keen to hear from people who either:

- Have particular issues that people would like included in the programme; or
- Have done things in the area of risk management that they believe would be of general interest and would be prepared to present as case studies.

Please contact Don Mackay ([dmackay@solgm.org.nz](mailto:dmackay@solgm.org.nz)).

A date for the seminar is yet to be fixed but it is likely to be in late July.

### ***Links via Intranet***

The programme is still aiming to get all local authorities linked to the site via their intranets so that individual staff members do not have to use the password to access the module material. If staff at your local authority still have to use the password, get your IT department to contact Don Mackay ([dmackay@solgm.org.nz](mailto:dmackay@solgm.org.nz)) and he will provide “the magic words”.

Thanks to those IT managers who responded to our email questionnaire during February.

## **Website Traffic**

The Working Party noted that traffic on the website has increased significantly over the period during which the revised modules have been published.

A handwritten signature in black ink, appearing to read "Andrew Besley". The signature is written in a cursive style with a period at the end.

Andrew Besley  
Chair SOLGM Risk Management / Legal Compliance Working Party